

## **Terms & Conditions**

These are the general terms and conditions of access to the GKN Supply Integration Manager Portal, reachable on <https://supplierportal.gaes.gknaerospace.com/>, by the Supplier

## **Disclaimer**

GKN accepts no liability for any direct, indirect or consequential loss arising from access to and use of the GKN Supply Integration Manager Portal or any site accessed from the GKN Supply Integration Manager Portal, including without limitation, any financial loss, lost profits, business interruption, loss or corruption of programs or otherwise save to the extent that such liability cannot lawfully be excluded. No assurances are given that the pages of the GKN Supply Integration Manager Portal are free from infection from computer viruses, although GKN takes steps to prevent such infection. No assurances are given that the information on the GKN Supply Integration Manager Portal is up to date, complete and correct. Links on the GKN Supply Integration Manager Portal may lead to services or sites not operated by GKN and if you decide to access such sites, you do this entirely at your own risk.

## **Cookies**

When you enter our site your computer will automatically be issued with a Cookie which is a text file which identifies your computer to our server. Cookies in themselves do not identify the individual user, just the computer used. Many sites do this whenever a user visits their site, in order to trace traffic flows. Cookies themselves only record which areas of the site have been visited by the computer in question, and for how long. Users have the opportunity to set their computers to accept all cookies, to notify you when a cookie is set, or not to receive cookies at any time, although this of course means that personalized services cannot then be provided to that user. Allowing us to create a cookie does not give us access to the rest of your computer and we will not use cookies to track your online activity once you leave our site.

## **Users**

Only Authorized Users may access the GKN Supply Integration Manager Portal. GKN will upon request by the Supplier create usernames for the GKN Supply Integration Manager Portal. The Authorized Users may access the GKN Supply Integration Manager Portal only with a valid username, password and any additional form of security that GKN, at its discretion, may require. Each Authorized User must have a unique email address.

Passwords are strictly individual and must remain confidential. Each Authorized User is the only responsible for the preservation and for the confidentiality of his/her username and password.

Under no circumstances GKN can be held responsible for any loss or damage caused by the usage of these passwords.

If the Supplier or any Authorized User knows of or suspects any fraudulent use of passwords it must immediately inform GKN.

The Supplier agrees to notify GKN immediately when an individual having been granted access ceases to be an employee of the company, ceases to be retained by the company, or changes to another division of the company.

The Supplier must ensure that all of its Authorized Users are authorized by the Supplier to perform the tasks relevant to the respective roles the user possess in the GKN Supply Integration Manager Portal on behalf of the Supplier.

### **Supplier requirements for export controls**

All technical documents (drawings, specifications, etc.) sent via the GKN Supply Integration Manager Portal should include or state the Export Control Classification Number (sometimes referred to as the Export Rating) of the technology in question in all applicable jurisdictions (there may be more than one jurisdiction applicable). Any queries relating to the Export Classification of technical documents should be referred to GKN for clarification.

Where export controls apply, the Export Authorization (including licenses, permits or other regulatory approval) applicable to the technology should be stated on supporting documents or transmittal sheets. Where any Export Authorizations are identified, the Supplier must ensure that the export controlled documents that they receive are managed in accordance with the conditions stated in the Export Authorization(s).

For any technical documents subject to USA International Traffic in Arms Regulations (ITAR) or Export Administration Regulations (EAR), the Supplier must ensure that access to the documents is only granted to authorized persons (where the controls are based upon employment status or nationality), and that re-export or re-transfer to another party or entity (e.g., sub-tier suppliers), whether inside or outside the supplier's own country, is managed in accordance with the conditions of the Export Authorization(s).

Any additional export control provisions specific to a particular program or regulatory requirement will be identified under specific contract terms.

GKN maintains and controls the GKN Supply Integration Manager Portal from Trollhattan, Sweden. Access to the GKN Supply Integration Manager Portal in territories where the Website's contents are illegal is prohibited.

All data and documents sent with the GKN Supply Integration Manager Portal to GKN Aerospace Sweden will constitute an export or re-export to Sweden. All data and documents sent with the GKN Supply Integration Manager Portal to GKN Aerospace Norway will constitute an export or re-export to both Sweden and Norway.

The Supplier must ensure that they hold any applicable licenses required before sending export controlled documents with the GKN Supply Integration Manager Portal.

### **Privacy**

GKN Supply Integration Manager Portal will have your personal information (such as your name and contact details, including a valid email address) registered to your account. The information registered is the information sent to GKN when access is requested. We will never pass any of these details on to any other party, or to any member of our group, and we will not retain your personal information longer than the period of time you have access to the portal. We may, from time to time, send all Authorized Users information regarding new functionality or new requirements.

If you have questions regarding the processing of your personal data, please contact your GKN contact.